



608 16TH Avenue North, Suite E, Myrtle Beach, SC 29577
Office: 843.252.0769 | Fax: 888.815.9671

RENTAL PROPERTY INFO.

Tenant Placement Full Property Management

Street _____ City _____

State _____ Zip _____ County _____

Last Name _____ First Name _____ Mobile No. _____

Email _____ @ _____ Work No. _____

Vacant (check one) Current Tenant Name > _____

- Yes
- No

Phone Number > _____
Lease End / Move-out Date > _____

Bedrooms > 1 2 3 4 _____

Bathrooms > 1 2 3 4 _____

Half Baths > 1 2 3 4 _____

Public Schools:
Elementary > _____
Middle > _____
High > _____

Square Footage > _____ (approx.)

Heat & Air Type > Central Window / Radiator

Gas > Range Water Heated Air

Utilities Included > Gas Electric

h2O Internet

Cable Phone

Electric Company > HEC Santee Cooper

SCE & G Progress Energy

Cable Company > HTC Time Warner

Telephone Company > Verizon HTC

Gas Company > SCE & G

Water / Sewer Company > Myrtle Beach Georgetown

Grand Strand Little River Bucksport

Property Features:

- Attic
- Breakfast nook
- Dining Room
- Covered Parking
- Granite Counters
- Loft Layout
- Storage Space
- Balcony
- Cable Ready
- Dishwasher
- Attached Garage
- Hardwood Floors
- Office
- Stainless Appliances
- Deck
- Carolina Room
- Elevator
- Carport
- High Ceilings
- Microwave
- Swimming Pool
- Patio
- Florida Room
- Family Room
- Detached Garage
- Vaulted Ceilings
- Sauna
- Tile Floor
- Basement
- Den
- Fireplace
- Furnished
- Hot Tub / Jacuzzi
- Security Alarm
- Walk-in Closets
- Washer/ Dryer
- Hook-ups
- Yard
- Fenced Yard
- Other: _____

Community Features:

- Tennis Courts
- Spa /Sauna
- Business Center
- Golf Course
- Waterway
- Marsh
- Fitness Center
- Hot Tub
- Concierge
- Gated
- Lake
- Ocean
- Playground
- Clubhouse
- Pool
- On-site Laundry
- Guest Parking
- Garage Parking
- Other: _____
- Pool Code _____



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RENTAL PROPERTY INFO.

Home Warranty:

Company > _____ Policy No. > _____
Phone No. > _____ Website > _____

Lock Box > Yes No Parking Spaces > 1 2 3 _____
Code > _____ Sign in Yard > Yes No Monthly Rent > \$ _____
Term > 3 6 12 Other _____ Hold Days w/ Deposit > 30 60 90 Other _____
Short-Term Amount > \$ _____

If Tenant is Relocating, Unemployed, or Self-Employed w/ no documents to verify income, how many payments required upfront?

1 2 3 4 5 6 Other _____

BTB Services > Placement Full Property Mgmt Direct Deposit (EFT): Yes No
Lease used (Placement Only) > BTB Lease Rental Owner's Lease (If Yes, please include copy of voided check)

Rental Owner Final Approval > Yes No Additional Screening Required:
 Credit Criminal

Pets Allowed > Yes No
Number of Animals Allowed > 1 2 3 4 5 Other _____
Types of Breed NOT ALLOWED > _____
Pet Fee (Non-refundable) > BTB Rental Owner's Amount \$ _____

HOA Information:

Company > _____ Contact Name > _____
Phone No. > _____ Contact Email > _____

Garbage Day > M T W TH F
 Tenant Pays Owner Pays

Lawn Maint. > Tenant Cuts Owner Cuts

Special Showing

Instructions > _____

